



## Timeframe / Flow Chart

Upon selection, the KKC Team would work with City staff to develop a workable and detailed project scope and schedule for the Comprehensive Plan, that would include, but not be limited to:

- ◆ Identifying all of the major functions and activities which might reasonably be involved during any part of the comprehensive planning process, and to convey the relative significance of and critical relationships between each plan element.
- ◆ Establishing the results and benefits which are to be expected from the development of a full comprehensive plan.
- ◆ Providing an overview of the tools used to implement the comprehensive plan and the typical funding methods (e.g., capital projects, new or amended ordinances, grant pursuits, policy and operational adjustments, more targeted or area-specific planning, public/public and public/private partnerships, etc.).

This working schedule has been crafted to ensure steady progress and prompt results while assuring adequate time for citizen and stakeholder involvement and meaningful review and comment prior to formal public hearings and adoption procedures. While it is understood that the City anticipates up to an 18 month completion schedule, we are proposing a 14-month process. As outlined in **Figure 1, Project Timeline**, a 14-month schedule will ensure that project momentum is maintained and the majority of work is completed prior to the 2014 Christmas/New Year holiday season.

This timeline will allow ample time for the review and contemplation of plan deliverables by City staff, the Comprehensive Plan Task Force, and the Planning Commission and Board of Mayor and Selectmen. As needed, portions of the work program may be accelerated to meet other community milestones or taken at a slower pace to build in more community participation or explore plan concepts and strategies in more detail. The schedule would be coordinated so the Project Manager can provide status reports to the Board of Mayor and Selectmen at a midpoint in the plan development process. The proposed scope of work includes regular meetings with City staff, the Comprehensive Plan Task Force, the Planning Commission, as well as coordination with other boards and commissions such as the McComb Main Street Association, Historic Preservation Commission, and others, as appropriate.



Figure 1: Project Timeline

